



COMMEMORATIVE AIR FORCE

GENERAL STAFF MINUTES

April 15, 2016

The Commemorative Air Force General Staff convened in a regularly scheduled meeting via teleconference.

General Staff members participating: Rick Bell; Randy Buttram; J. W. Don Johnson; Bob Lawrence; Larry Lumpkin; Mark Novak; Kim Pardon; Gerald Oliver; David Pasahow; Randy Wilson

Others present: Stephan Brown, CEO; Bob Stenevik; Floyd Houdyshell; Steve Buss; Donna Blalack; Adam Smith; RozeLyn Beck; Leah Block

CALL TO ORDER

Pasahow called the General Staff meeting to order at 4 p.m.

QUORUM CALL

Pasahow assured a quorum was present.

MINUTES

Motion by Johnson to approve the minutes of February 26, 2016. Second by Wilson. Motion approved without objection.

MONITORING REPORTS

Financial Dashboard

Houdyshell presented the dashboard.

CEO Report

Brown reported on personnel changes including Stenevik's retirement. The first Brown Bag Lunch was held April 13 and was successful. He updated the board on recent capital campaign visits made with Neils Agather. Brown stated the direct mail program transition from Fund Raising Strategies to Barton Cotton was complete. Beck is working on a high value donor plan. He described an issue at the Big Country Squadron and Stevenik briefed on the issues at the Devil Dog Squadron and the staff assistance visits that were part of those.

Development Report

Beck's first day on staff at HQ included a site visit from Barton Cotton. The first mailing from them will be May 1st. She is working on a calendar to show how the CAF touches donor/members over the next two years. Beck is also working with Shepard on the Rise Above direct mail program.

Operations Report

Pasahow took a moment to recognize Stenevik's many contributions during his time on HQ Staff. Stenevik reported that there are no significant changes to the fleet. Two aircraft have been donated and should become part of the fleet in the next 90 days. He made a staff assistance visit to the newly formed Sunshine State Squadron in Florida. The Big Country Squadron has requested assignment of an aircraft.

Motion by Wilson to include Big Country Squadron with the other units for possible aircraft assignment. Second by Pardon. Motion approved without objection.

Julie Buss has been at HQ filling in for Rita during her time out of the office and Buss has now been hired to assist Lasche with the drug and alcohol program. Stenevik remarked that Alan Brooks, Chair of the AAHFM, is coming in with a lot of energy. He and his team have been preparing a list of aircraft suitable for new units.

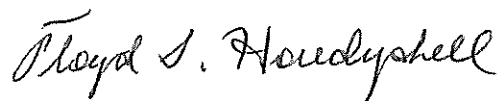
Lobo Wing Hangar Note Extension

Houdyshell explained the extension.

Motion by Johnson to approved the Lobo Wing hangar note extension for two years (May 2018). Second by Novak. Motion approved without objection.

Motion by Pardon to adjourn. Second by Wilson. Motion approved without objection.

Respectfully submitted,



Floyd S. Houdyshell
Secretary/Treasurer