



COMMEMORATIVE AIR FORCE

GENERAL STAFF MINUTES

May 14, 2021

The General Staff met in a regularly scheduled video conference at 1:00 p.m. on May 14, 2021. Those present in person met at the Henry B. Tippie National Aviation Education Center (NAEC).

General Staff members participating: Bob Lawrence & Taylor Stevenson in person. Steve Barber; Philip Beegle; Jordan Brown; Deena Clausen; Kathy Mizell; Mark Novak; Doug Rozendaal; Dennis Schell via GoToMeeting.

General Staff members not participating: Neils Agather

Others present: Hank Coates, President; David Oliver; Lance Linguist; RozeLyn Beck; Jim Lasche; Leah Block; Nancy McGee; Donna Blalack

CALL TO ORDER

Rozendaal called the General Staff meeting to order.

QUORUM CALL

Rozendaal assured a quorum was present.

MINUTES

Motion by Novak to approve the minutes of March 26, 2021. Second by Beegle. Motion unanimously approved.

American Airpower Heritage Foundation (AAHF) Report

Linguist reported that the funding of two loans was approved:

- **Airbase Georgia's Loan Request for TBM Purchase**

Airbase Georgia requested a loan to purchase a TBM. Their plan included \$150,000 funding from Airbase Georgia and \$100,000 of funding from the American Airpower Heritage Flying Museum (AAHFM) Aircraft Acquisition Fund. Airbase Georgia requested a 10-year loan of \$175,000, which would be amortized over 15 years with a balloon payment.

- **Indiana Wing's Loan Request for BT-13A Purchase**

The Indiana Wing requested a loan to purchase a BT-13A. The plan included \$40,000 from the Indiana Wing and \$30,000 from the AAHFM Aircraft Acquisition Fund. The Indiana Wing requested a 10-year loan of \$30,000.

American Airpower Heritage Flying Museum (AAHFM) Report

Lasche reported that two requests (see under AAHF Report) were made from the Aircraft Acquisition Fund. Both were granted.

Future Meetings of the General Staff in 2021

After discussion, the board chose to move the June 18-19 meeting to virtual meeting June 25. A two-day retreat in the July – September timeframe was also discussed.

MONITORING REPORTS

CAF Financial

Linguist made a report on the financial performance of the CAF, which reflects solid financial performance.

Education

McGee updated the board on the status of projects at the NAEC. The Grand Opening of the Henry B. Tippie NAEC is slated for November 11, 2021. She recently hired Rhonda Hammond as Director of Customer Experience and Venue Operations. The student's Cub project has wrapped up until fall. Summer camps are filling slower than expected.

- **NAEC Financial**

Linguist reported on American Airpower Heritage Museum (AAHM) Financials. Performance has been better than planned. The outstanding balance of the NAEC line of credit is expected to improve due to the anticipated payment from the City of Dallas.

- **NAEC Fundraising**

Beck was pleased to report that the funding gap continues to shrink.

Operations

Lasche reported on the status of the fleet: 175 Aircraft, 116 Flying, 31 in Maintenance, 27 in Restoration and 1 static. The operational rate is 84%. Hours flown to date in 2021 is 1,163. He also reported that Operation goals are on track. They continue to review insurance. A new Unit is pending in Hammond, La. The Operations Department has hired Mike Danford to be Director of Operations and Maintenance. He starts June 1.

Membership

Beck continues to monitor membership numbers in 2021. Colonel numbers continue to increase. Total current membership stands at 8,586. She noted success in retaining and regaining members. Work continues to streamline ride processing. Beck also announced the hiring of Craig Tuminaro as Vice President of Membership. Craig starts June 1.

Development

Beck reported from her Development Dashboard. Donations continue to trend up. Upcoming campaigns in direct mail should prove to be successful.

Marketing

Block discussed her marketing dashboard. Tracking her goals, she finds increased awareness across all media. Total media exposure is up 61% from 2020.

CEO Report

Coates had been informed that the show at Barksdale AFB was great. The service of the Marshalls and Flightline Service Detachment were much appreciated by the Air Force. The NAEC building is looking good, but still has a few issues to work on. Coates is in planning stages for a seminar with all Warbird operations during AirVenture 2021.

OLD BUSINESS

New Unit Initiative

Oliver reported on the mission to begin three new Units in 2021. The first aircraft has been purchased to start a Unit. The assignment of the PT-19 to a new Unit is pending the successful formation of Unit(s). Other aircraft continue to be sought for this initiative.

Motion to adjourn by Brown. Second by Clausen. Motion approved without objection.

Respectfully submitted,


Lance Linguist
Chief Financial Officer